*Draft*

**Agenda**

**Homeless Shelter Task Force**

Hovde bldg. 122 W. Washington Ave. 1st floor board room

November 20, 2019

1. Welcome/Susan Schmitz
2. Introductions
3. Shared discussion on “why everyone is at the table”; how we got to this place? What we know (to date) and what we need to know for moving forward (gathering of information needed).
4. Agree on a Vision/Mission statement (see the draft)
5. Do we have the right balance/expertise at the table? Voices missing?
6. Appoint an agreed upon Chair & Secretary (official minute taker)
7. Discuss the structure of our future meetings and how we want them to run.

-Dates? How often?

-How long should meetings last?

-Will we need to meet “on site” at times?

-Open to the public? Press?

-Do we need an agreed upon protocol?

1. Additional process issues to discuss? Strategy for sharing our work and progress with the community?
2. Create flexible agendas for the meetings/need group agreement
3. Additional items for discussion?
4. Adjourn