



The Salvation Army of Dane County
Family Shelter Rules

Dear Families,

Below is a listing of Family Shelter Rules. These rules are in place to ensure your shelter stay is safe and successful. Failure to follow the rules outlined below may result in a verbal warning, written warning and/or discharge. For further description of rules, please review your Welcome Packet.

- Inappropriate language, including swearing and hate language, and/or verbal abuse towards staff and/or residents is not permitted.
- Spanking or hitting children is not permitted. CPS will be notified.
- Confidentiality of other residents must be maintained at all times.
- Visitors are not allowed on property. This includes inside the building, in the parking lot and green space.
- All adults must indicate their weekly schedule on the Family Shelter Schedule Board.
- All residents must return and sign-in to Shelter by 10:00pm unless other arrangements are made with staff.
- Children must be monitored by a parent or adult (with a Child Care Contract) at all times.
- A Child Care Contract must be completed, including staff signature, in the event a parent is unable to monitor their child(ren).
- Weekly participation in Family Shelter Resident meetings is required.
- Case management participation is required.
- Assigned chores must be completed in a timely fashion.
- Rooms must be kept orderly and free from food and drinks.
- Other shelter residents and/or guests are not allowed in your room.
- All residents must be fully and appropriately dressed. This includes wearing shoes at all times. Street clothes must be worn between 9:00am and 9:00pm.
- Families must clean up after themselves after mealtime.
- Food and drink is not permitted outside of the cafeteria.
- Smoking is only permitted in the green space outside. Smoking is not allowed in the building or under the "Entrance" awning.

The following actions may result in immediate discharge:

- Violence or threats of violence towards residents or staff. Police will be notified.
- Possession of a weapon or weapon-like object.
- Possession of drugs, alcohol or paraphernalia.
- Under the influence of drugs or alcohol.
- Burning objects or smoking inside the building.

I have read, or have been read to, and understand the rules as described above.

(Client Name)

(Client Name)

(Client Signature) (Date)

(Client Signature) (Date)