



TRAVIS MYREN
Director of Administration

COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION

RISK MANAGEMENT

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DAN LOWNDES
Risk Manager

December 18, 2013

Brenda Konkel
via email to: brendakonkel@gmail.com

RE: December 15, 2013 Open Records Requests

Dear Ms. Konkel:

I am in receipt of the open records request you sent by email at 2:19 PM on December 15, 2013 to Joe Parisi, Lynn Green, Jeff Kostelic and Tim Saterfield and select County Board Supervisors, as well as the open records request you sent about a half an hour later to all County Board Supervisors. Although I am not the Records Custodian for the records you have requested, I have been asked to respond to your requests for Mr. Parisi, Ms. Green, Mr. Kostelic and Mr. Saterfield.

I understand your December 15 emails to mean that you are requesting copies of emails, correspondence or other written documents “regarding the donation of \$50K for the operating costs and \$75K in renovations for the day resource center during the time period of August 2012 through the present date,” or, in the alternative, (1) disclosure of the source of funds referenced in the Health and Human Needs Committee’s Budget Amendments 9 and 15; and (2) “what the issue with the Tenant Resource Center being the fiscal agent is.”

Regarding alternative request Number 1 for correspondence or other written documents: Please accept this email as official notice that source of the donations in HHN 15 are Downtown Madison, Inc. (also known as “DMI”) and the United Way of Dane County (also known as “UWDC”) and the “private partners” referenced in HHN 9 are DMI and UWDC.

Regarding alternative request Number 2 for correspondence or other written documents: I have been assured that Mr. Parisi, Ms. Green, Mr. Kostelic and Mr. Saterfield (or their staff) have completed a thorough search of their files and, except for the enclosure, they do not have documents that describe any issues with Tenant Resource Center being the fiscal agent for Shine608. The one exception is a hard copy of an October 22, 2013 email to Mr. Kostelic.

Brenda Konkel
December 18, 2013
Page 2 of 2

While Mr. Kostelic had specific recollection of receiving the enclosed email, Mr. Parisi, Ms. Green, and Mr. Saterfield do not remember receiving emails that could be responsive to your request. Please note that Dane County has not attempted a complete search of all emails sent or received by Mr. Parisi, Ms. Green, Mr. Kostelic and Mr. Saterfield between August 1, 2012 and December 15, 2013 because, as stated in my earlier letter, Wis. Stat. § 19.35(1)(h) requires requests for records to reasonably describe the records or the information requested. Therefore, your request is not reasonable under Wis. Stat. § 19.35(1)(h) and is denied.

Pursuant to Wis. Stat. § 19.35(4)(b), I am required to inform you that if you disagree with any determinations contained in this letter you may seek review by mandamus under Wis. Stat. § 19.37(1), or by application to the attorney general or a district attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Lowndes", with a long horizontal flourish extending to the right.

Dan Lowndes
Risk Manager & Records Control Officer

Enclosures